

PPUMC Web Calendar QuickStart Guide

Here's a very quick introduction to the new Web calendar that you'll find on the PPUMC Web site (Calendar of Events page). I hope to have more detailed instructions & tutorials available as time allows. - Jody

The screenshot shows the 'Prospect Park UMC Website Calendar' for August 2009. The calendar is displayed in a grid view with days of the week as columns and dates as rows. Callout boxes provide instructions:

- 'Click the arrows to move forward or backward in time' points to the navigation arrows at the top left.
- 'Click "Print" to print a copy of the calendar' points to the 'Print' button at the top right.
- 'Click "Week," "Month," or "Agenda" to change the view' points to the view selection buttons at the top right.
- 'Click on an event to open a balloon with more details' points to an event on August 18th.

 A detailed event balloon for 'Solo Diners Congregating' is shown below the calendar, providing specific details about the event.

Send events for the PPUMC Web Calendar and *Weekly Announcements* to Elinor in the church office.

Email: announceppumc@gmail.com

General office email:

ProspectParkUMC@gmail.com

Web page comments for Jody:

HummingMountain@earthlink.net

Solo Diners Congregating

When: Tue, August 18, 6pm – 8pm
 Where: In the Fellowship Hall ([map](#))
 Description: Solo Diners Congregating is a group of people who often eat alone, something that has been shown to negatively affect healthy eating habits. If you find yourself among those who eat alone, consider joining this lively group for a healthy meal and fellowship on the Third Tuesday of every month.

[more details»](#) [copy to my calendar»](#)