

Prospect Park UMC On-Line Registration Instructions

Tres Iglesias On-Line Registration

Registration is done through the St. Frances Cabrini Website. To arrive at the Habitat Website, you can click on the link from the PPUMC website, or enter <http://www.cabrinimn.org/>.*

- Select 'Habitat' from the 'PARISH LIFE' pull down.
- On the right hand side select 'Volunteer Information'
- Again on the right hand side select 'Signup Form'
- Select the 'Online Sign Up Form'**
- Fill in the appropriate info, as asterisk (*) means the field is required.
 - Volunteer Role 1 , 2 , 3 can mean working on site as a 'general volunteer', 'preparing food' , 'site host' , etc. So you can sign up to do more than one task during the 2 weeks.
- You will be shown a 'Habitat Signup Form' if the registration was successful.

*Poke around the website to see what other information, such as location, schedule, etc., is available.

**Note also that a paper sign up form can be printed out from the 'Signup Form' page. This would be filled out and turned into the secretary's In-box.

Twin Cities Habitat for Humanity (TCHFH) On-Line Registration

This year **on-line registration and electronic waiver are required for all on-site 'construction' volunteers** (not food servers). This is being done to lessen their paperwork records especially regarding waivers. Everyone will have to go on-line to register and complete the electronic signature on the waiver. Below is the procedure for doing that.

Registration can be done by directly going to the Twin Cities Habitat for Humanity website: <http://www.tchabitat.org/>

- Click on the 'volunteer' tab
- To the right under Volunteer Liability Waiver click on 'Fill out form now...'
- Select 'I'm volunteering with a Congregation or Faith Group'
- Fill out the 'Volunteer Registration' form - Register - Sign Waiver
 - Our Group Affiliation is 'Tres Iglesias'
- You have to eventually print the Volunteer Confirmation form which has the barcode on top, and **bring the Volunteer Confirmation form with you the first day you work** on site, only the first day.

You can also access the TCHFH registration form from the bottom of the 'Signup Form' on the Cabrini website. It takes you immediately to the 'Volunteer Registration' form. Again our group affiliation is 'Tres Iglesias' and you must print out the Volunteer Confirmation form and bring it with you the first day you work.

NOTE: Both Cabrini's website and Twin Cities Habitat for Humanity have security similar to on-line shopping. The information you enter should be safe and will not be shared.

Thanks so much for your support! You can ask Steve Kerrigan or Patsy Olsen if you have any questions. **If you don't have internet access, Patsy or I can register on-line for you using the information on your paper 'Sign Up' Form.** Please indicate if you want us to do this, on your paper 'Sign Up' form.